

VILLAGE OF FRUITPORT  
REGULAR SESSION  
AUGUST 18, 2008

Meeting called to order by President Roger Vanderstelt at 7:30 p.m.

Pledge of Allegiance given.

Prayer offered by Jerry Alger.

Roll call: Jerry Alger, Donna Pope, Bruce Raymond, Joe Vanderstelt, Roger Vanderstelt. Absent: DeVere Bendixen, Carolyn Lemler, Randy Sottovia.

D. Pope will be taking meeting minutes due to absence of clerk.

Minutes: Motion made by J. Alger to approve the minutes from the previous meeting. Motion seconded by R. Vanderstelt. Roll call: All ayes. Motion passed.

VISITORS: Cindy Holmes wants to rent the old Meier's Cleaners building on 3RD Avenue for a dog grooming and dog training facility. Motion made by D. Pope to allow Cindy Holmes to open the dog grooming and dog training business at the location. Motion seconded by B. Raymond. Roll call: All ayes. Motion passed.

CORRESPONDENCE: None.

COMMITTEE REPORTS:

Donna Pope (Insurance/Personnel): Have checked with different insurance companies regarding flood insurance; the Village is not in a flood plain so flood insurance is not available to Village residents. D. Pope will write a letter to R. Rose informing him of her findings.

Joe Vanderstelt: See new business.

DeVere Bendixen (Ordinances and Garbage Service): Absent.

Jerry Alger (DPW & Streets): Catch basins and drains throughout the Village have been cleaned. Tree trimming work is continuing.

Randy Sottovia: Absent.

Bruce Raymond (Parks/Public Safety): Boat Launch: Accident August 2, 2008, is being handled by Ottawa County Sheriffs Department. Accident involved OUI and a felony warrant has been issued for the operator of the boat who left the scene. Complaint received about a boat trailer left parked at the boat ramp for extended periods of time.

Boat trailer was impounded on August 16, 2008, because it had been left unattended for a week. Trailer was stored at DPW garage; police report made and trailer placed on LEIN. The owner of trailer picked it up Monday, August 18, 2008.

Auto/motorcycle accident on 3RD Avenue in front of Lundeberg's.

Guard rails by entrance to Diane's School of Dance appear to have been moved from the street right of way.

Tree trimming in Pomona Park has been completed except for large beech tree along 3RD Avenue. Bids are being taken to get this tree removed.

Kiddy Play Ground: Everyone seems to be satisfied with its condition except for the cigarette butts all over the place. Have ordered three 'No Smoking' signs to be installed in this area.

#### OLD BUSINESS:

NPED Stormwater Project: Village portion of report was submitted August 1, 2008.

#### NEW BUSINESS:

Park Street: J. Alger updated Council on costs to repair and re-pave Park Street. Will schedule a special meeting to do budget adjustments to pay for this project.

Library Building: J. Alger is asking the Library Committee to have all building maintenance issued referred to himself or R. Mergener so the repairs can be made in a timely manner.

Cell Phone: J. Vanderstelt has found the best option for the Village would be to contract with Sprint. Need \$165.00 to get the contract started. B. Raymond paid the \$165.00; will be reimbursed by the Village.

Loader repairs: Brakes on the loader need repairs; R. Vanderstelt said the Village needs to hire a professional repair service to do this.

Village Sign: D. Pope asked to use the Village sign to announce the Crop Walk; B. Raymond asked to use the sign for the Lions Club Cracker Jacks sales.

Commercial Site Plan Approval Requirements: MTS supplied B. Raymond with a copy of commercial site plan approval requirements that have been used in the past as a guideline for commercial sight development. Motion made by B. Raymond the Village of Fruitport adopt and use the Commercial Site Plan Approval Requirements for commercial development in the Village of Fruitport. Motion seconded by D. Pope. Roll call: All ayes. Motion carried. (Copy attached)

Motion made to approve the warrants made by D. Pope. Motion seconded by J. Vanderstelt. Roll call: All ayes. Motion passed.

Motion made to adjourn meeting made by D. Pope. Motion seconded by B. Raymond. Roll call: All ayes. Motion passed.

Meeting adjourned at 9: 10 pm.

Respectfully submitted by  
Donna Pope  
Carolyn A Lemler, Village Clerk  
865-3234



# Village Of Fruitport

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## **STAFF REVIEW COMMERCIAL SITE PLAN APPROVAL REQUIREMENTS**

All Site Plans Submitted for staff review must show the following:

1. Parcel number and property description for each whole or partial property included in the development site.
2. Site location map.
3. Scale of drawing including changes in elevation of property.
4. Complete property description for development site including total acreage or square footage.
5. Complete property description of all created parcels including total acreage or square footage.
6. All property dimensions of development site.
7. All property dimensions of created parcels.
8. Name, address and contact number of property owner.
9. Name, Address, and contact number of developer.
10. Size, shape and location of existing and proposed structures. The types of buildings and their uses (Include setbacks).
11. Location of parking area. All parking spaces and driveways (existing & proposed ).
12. Public right-of-ways and/or private easements (existing & proposed).
13. Water courses and water bodies, including surface drainage ways & wetlands (existing & proposed).
14. Existing significant vegetation, tree are shown.
15. landscaping plan indicating locations of proposed planting and screening, erosion control on slopes, fencing, signs and advertising features and lighting.
16. Dumpster location and screening (existing & proposed).
17. Zoning classification of development site.
- 18 Zoning classification of abutting properties.
19. Type of development (Site Condominium, platted development, PUD or PURD etc.).
20. Location of roads (existing & proposed)(Must indicate whether road will be public or private and must provide documentation from MCRC or Village of Fruitport).
21. Hydrant locations (existing & proposed)
22. Location & size of water mains/sewer mains/services/well/septic systems (existing & proposed).
23. location of any other utility easements (existing & proposed).
24. Drainage water plan (retention basins, leaching basins, storm drainage, culverts, etc.) catch basin shown.